

If you have a double-sided card, make and upload two files, one for each side.

Before you start, check your **Color Settings**: for **CMYK**, select **"U.S. Sheetfed Coated v2"**.

Open the Layers Palette. Place your design on the **Design layer**.

Use the layers **safe zone & instructions** and **postal regulations** for reference only and delete them before submitting to Overnight Prints.

Keep all text and important image(s) within the **safe zone** to avoid being cut.

Extend your background all the way to the edge, beyond the trim mark for proper full bleed - if desired by the design.

If you're designing a mailpiece to be mailed through the US Postal Service, make sure it meets all postal regulations

- make layer **postal regulations** visible for guidelines.

To prepare your file for submitting to Overnight Prints:

Delete the layers **safe zone & instructions** and **postal regulations** and

leave your **Design layer** and **Art Board layer** only. Do not delete the locked **layer Art Board**; this will ensure your file remains at the full bleed size when uploaded.

**The card will be cut on the
trim mark (blue line)**

Save your file in .PDF, .EPS, .TIF, or .JPG format in CMYK Color mode, with a resolution of 300 DPI.

Note: You may also submit your files in **.AI (Illustrator version 8 or earlier)**, but our file uploader does not accept .AI files saved for versions later than Illustrator 8.

**Place all text and
important image(s) inside the safe zone
(red line)**

For more information on specs, orientation guide, common mistakes and postal regulations, visit:

<http://www.overnightprints.com/main.php?A=specs>

<http://www.overnightprints.com/main.php?A=orientation>

http://www.overnightprints.com/main.php?A=specs_guidelines

http://www.overnightprints.com/main.php?A=specs_common

<http://www.overnightprints.com/main.php?A=USPS>

DELETE THIS LAYER